

**ARDROSSAN MEMORIAL HALL
GENERAL HALL RENTAL GUIDELINES**

Please read carefully

THE ARDROSSAN RECREATION AND AGRICULTURAL SOCIETY ("ARAS") AND THE RENTER MUTUALLY AGREE THAT THE RENTER AGREES TO ENTER INTO CONTRACTUAL AGREEMENT UNDER THE FOLLOWING CONDITIONS:

1. The Renter undertakes to indemnify and save harmless ARAS, Strathcona County, its members/directors, and or volunteers against any and all claims, including claims for personal injury or property loss or damage; and against and from all costs, counsel fees or any and all expenses incurred as a result of any such claim or any action or proceeding brought therein, whether the claim arises from the claimant's activities on or off the facility premises.
2. The Renter shall review the Rental Agreement and abide by the terms and conditions. Failure to abide by the Rental Agreement will result in the request to vacate premises with no refund, full loss of damage/cleaning deposit and no further rental opportunities.
3. Hall bookings are only confirmed and secured after the rental fees and damage/cleaning deposit have been received in full, together with the signed Rental Agreement. No interest will be paid to the Renter on deposits.
4. ARAS shall assume no responsibility for loss or damage to articles brought on to the premises by the Renter or its guests.
5. If at any time during the term of this agreement ARAS requires this facility, ARAS reserves the right to cancel any booking upon fourteen (14) days advance notice.
6. ARAS shall not be required to provide the facility to the Renter in the event that the facilities are unavailable as a result of unforeseen malfunction, breakdown of a component of the equipment of the facility, order to close the facility as directed by Strathcona County or as a result of inclement weather or natural disaster, any of which makes the provision of renting the facilities either unsafe or in the view of ARAS, impractical. ARAS will not be liable for any loss or damage caused by such cancellation.
7. Arrive no earlier than and vacate premises no later than the times indicated on the Rental Agreement; otherwise additional charges will be levied at regular hourly rates and charged to the Renter or deducted from the damage/cleaning deposit.
8. The day before the rental date the Hall Manager will provide the Renter with the door code to access the Hall via email communication. Please note that the door code provided will be scheduled specific to the rental dates and times as noted herein, after which time it will be expired.
9. The Renter will exercise the greatest care in use of the facility and leave the premises clean and tidy (as the facility was originally viewed). Failure to do so shall result in an extra fee for cleaning.
10. The Renter may not assign any of the rights granted by this agreement to any other person.
11. The Renter shall strictly observe and obey all statues, bylaws and statutory regulations relating to the facility or its use.
12. **In the event of an emergency, immediately call 911.**
 - Fire extinguishers are located in the main entrance closet and in the kitchen behind the door.
 - First aid kits are located in the bar area and the kitchen.
 - AED located next to the bar area near the south side door.
13. The Hall Manager reserves the right to refuse rental of the facilities to anyone at any time, in their sole discretion.
14. Hall rental agreements, terms and conditions, guidelines and rates are reviewed and revised annually and are subject to change.